

Republic of the Philippines  
Department of National Defense  
Office of the Secretary

SEP 15 1999

**DEPARTMENT ORDER**  
**NUMBER**     125

**SUBJECT:   CREATION OF INSTITUTES IN THE NATIONAL DEFENSE**  
**COLLEGE OF THE PHILIPPINES (NDCP)**

Section 1.   Pursuant to Executive Order No. 85 dated 13 March 1999 entitled "Granting the National Defense College of the Philippines (NDCP) Authority to Create, Establish, Maintain, Merge and Abolish Institutes and Centers of Learning and Special Studies Devoted to National Security Administration and to Accept Grants and Endowments, to Receive in Trust Legacies, Devises, Donations in Cash or Property and to Administer and Utilize the same for the Benefit of this Institution and for other Purposes", and to accomplish the NDCP's twin mandate of leading in strategic thinking on defense and security in the country and training future national leaders and managers, hereby established effective this date are the following institutes in the NDCP: Institute for Academic Studies; Institute for National Security Studies; Institute for Extramural and Continuing Studies; Institute for Foreign Language; and Emergency Management Institute of the Philippines.

Section 2.   Head of the Institutes. Each institute shall be headed by a Director appointed by the NDCP President subject to the approval of the Secretary of National Defense.

Section 3.   Functions of the Institutes

- a.           Institute for Academic Studies. Formerly known as the Office of Academic Affairs, the functions of the Institute remain the same pursuant to Presidential Decree No. 190 (as amended) and Department Circular No. 8 (as amended);
  
- b.           Institute for National Security Studies. Formerly known as the Office of Research and Special Studies, the main function of this Institute conducting strategic studies on defense and security matters remains the same pursuant to Presidential Decree No. 190 (as amended) and Department Circular No. 8 (as amended):

c. Institute for Extramural and Continuing Studies. Formerly part of the Office of Academic Affairs, this Institute shall be a separate major training and continuing studies program in the College.

d. Institute for Foreign Languages. Formerly the language instruction component of the Office of Academic Affairs. This institute shall be a separate teaching/training institute with its own faculty;

e. Emergency Management Institute of the Philippines. This Institute shall be covered by the Memorandum of Understanding signed on 16 February 1999 among the NDCP, the Office of Civil Defense, and the Asia Pacific Disaster Management Center.



ORLANDO S MERCADO  
Secretary