



Republic of the Philippines  
Department of National Defense  
**National Defense College of the Philippines**  
Camp General Emilio Aguinaldo, Quezon City

# **BIDDING DOCUMENTS**

for the

**Procurement of ICT Equipment for  
National Defense College of the  
Philippines (NDCP)**

Project ID No. NDCP- ITB-001-22

March 2022

*Handwritten signatures and initials on the right margin:*  
1. A large signature, possibly "D. Quinsin".  
2. A circular stamp or mark.  
3. A signature, possibly "Atty. [illegible]".  
4. A signature, possibly "Sgt. [illegible]".

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*Z. Jansen / Jansen*

*Signs*

## Section I. Invitation to Bid

*I am going to*  
*sign this*





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES**  
Camp General Emilio Aguinaldo, Quezon City

## INVITATION TO BID

### Procurement of ICT Equipment for National Defense College of the Philippines (NDCP)

1. The National Defense College of the Philippines (NDCP), through the **General Appropriations Act of 2022 (RA 11639)** intends to apply the sum Two Million Five Hundred Sixty Thousand Pesos Only (PHP 2,560,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of ICT Equipment for National Defense College of the Philippines (NDCP)** with Identification No.: **NDCP-ITB-001-22**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NDCP now invites bids for the Procurement of above Procurement Project. The project Delivery of the Goods is required **within ninety (90) calendar days after the issuance of Notice to Proceed**. Bidders should have completed, **within the last five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **NDCP Bids and Awards Committee (NDCP-BAC) Secretariat** and inspect the Bidding Documents at the address given below **during 8:00 AM to 5:00 PM, Monday to Friday except during holidays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from 8:00 AM to 5:00 PM on **01 March to 21 March 2022** from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS ONLY (PHP 5,000.00)**. The Procuring Entity shall allow the bidder to present in person its proof of payment for the fees.
6. The NDCP-BAC will hold a Pre-Bid Conference<sup>1</sup> on **09 March 2022, 10:00 A.M.** at the **Honor Hall, NDCP Building, Camp Aguinaldo, Quezon City** and/or through video conferencing or webcasting via ZOOM which shall be opened to prospective bidders.

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.



7. Bids must be duly received by the BAC Secretariat through: (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **21 March 2022 at 10:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
9. Bid opening shall be on **21 March 2022, 10:00 A.M.** at the **Honor Hall, NDCP Building, Camp Aguinaldo, Quezon City** and/or through video conferencing or webcasting via ZOOM. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NDCP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.5 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:


*Name of Officer:* **Ms Gladys M Pua**  
*Designation:* Head, NDCP-BAC Secretariat  
*Office Address:* National Defense College of the Philippines  
Gen. Enrile Avenue, Camp General Emilio Aguinaldo  
Quezon City 1110  
*Office Tel. Nos:* (02) 8912-9139 (telefax)  
(02) 8911-6001 local 4651  
*Email Address:* [gladysmpua@yahoo.com](mailto:gladysmpua@yahoo.com)  
*Website:* <https://www.ndcp.edu.ph>

12. You may visit the following websites:

For downloading of Bidding Documents: <https://www.ndcp.edu.ph>

For online bid submission: [bacsecretariat@ndcp.edu.ph](mailto:bacsecretariat@ndcp.edu.ph)

**March 2022**

  
**CAPT ALDRIN C CUNA PN, MNSA**  
NDCP-BAC Chairperson

## **Section II. Instructions to Bidders**



## 1. Scope of Bid

The Procuring Entity, wishes to receive Bids for the **Procurement of ICT Equipment for National Defense College of the Philippines (NDCP)** with Project identification number **NDCP-ITB-001-22**.

The Procurement Project (referred to herein as "Project") is composed of one (1) lot, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below **for the year 2022** in the amount of **Two Million Five Hundred Sixty Thousand Pesos Only (PHP 2,560,000.00)**.

2.2. The source of funding is the **General Appropriations Act of 2022 (RA 11639)**.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have a SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

The Procuring Entity has prescribed that Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address at Camp General Emilio Aguinaldo, Quezon City and/or through video conferencing or webcasting via ZOOM as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, **at least ten (10) calendar days before the deadline** set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within the last five (5) years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.



## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in e.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
    - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

## 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in Philippine Pesos.

#### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>2</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until the **120 calendar days from the date of the opening of bids**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### 15. Sealing and Marking of Bids

- 15.1. Each Bidder shall submit one (1) original copy of the first and second components of its Bid.
- 15.2. The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.
- 15.3. If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### 16. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

#### 17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

#### 18. Domestic Preference

<sup>2</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.



The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "passed," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as one (1) Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## 20. Post-Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## 21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

### Section III. Bid Data Sheet

*Chen/Hys*

*I*

*Sarah Adams*



# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> <li>a. Procurement of ICT Equipment</li> <li>b. completed within the last five (5) years prior to the deadline for the submission and receipt of bids.</li> </ul> <p>For a contract to be considered completed, it should have been 100% delivered, duly accepted and issued a Certificate of Final Acceptance (CFA) and/or Certificate of Complete Deliveries (CCD) signed by its Head of the Procuring Entity (HOPE) or its duly authorized representative in case of government contracts, or End-user's Acceptance in case of private contracts</p>
7	NO FURTHER INSTRUCTIONS
8	<p>The Procuring Entity will hold a pre-bid conference for the Procurement of ICT Equipment for National Defense College of the Philippines <b>on 09 March 2022, 10:00AM at the NDCP Honor Hall</b> and/or through video conferencing or web conferencing via <b>ZOOM</b></p>
10.1	<p style="text-align: center;"><b>Class "A" Documents</b></p> <p><u>Legal Documents</u></p> <ul style="list-style-type: none"> <li>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); <u>or</u></li> <li>(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, <u>and</u></li> <li>(c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; <u>and</u></li> <li>(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</li> </ul> <p><u>Technical Documents</u></p> <ul style="list-style-type: none"> <li>(e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; <u>and</u></li> <li>(f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <u>and</u></li> <li>(g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized Bid Securing Declaration; <u>and</u></li> </ul>



	<p>h. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u></p> <p>i. Original duly signed Omnibus Sworn Statement (OSS);  <b>And</b> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p> <p><b><u>Financial Documents</u></b></p> <p>j. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; <u>and</u></p> <p>k. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  <u>or</u>  A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p> <p style="text-align: center;"><b>Class "B" Documents</b></p> <p>l. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  <u>or</u>  duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.</p> <p><b><u>Other documentary requirements under RA No. 9184 (as applicable)</u></b></p> <p>m. <i>For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos</i> Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.</p> <p>n. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p>
11.1	<p><b><u>Financial Component Envelope</u></b></p> <p>a. Original of duly signed and accomplished Financial Bid Form; <u>and</u></p> <p>b. Original of duly signed and accomplished Price Schedule(s)</p>
12	NO FURTHER INSTRUCTIONS.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>Fifty One Thousand Two Hundred Pesos Only (PHP 51,200.00)</b> (2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b>One Hundred Twenty Eight Thousand Pesos Only (PHP 128,000.00)</b> (5% of ABC) if bid security is in Surety Bond.</p>



14.2	The Bid and Bid Security shall be valid until 120 calendar days from the date of the opening of bids.
15	Each bidder shall submit one (1) original and nine (9) photocopies with tabbing or one (1) original copy with tabbing and electronic copy (in PDF format) of the first and second component of the bid.
16	Bids must be duly received by the BAC Secretariat through: (i) manual submission at the office address: National Defense College of the Philippines, Camp General Emilio Aguinaldo, Quezon City, (ii) online or electronic submission, or (iii) both on or before <b>21 March 2022 at 10:00 A.M.</b> Late bids shall not be accepted.
17.1	Bid opening shall be on <b>21 March 2022, 10:00 A.M.</b> at the <b>Honor Hall, NDCP Building, Camp Aguinaldo, Quezon City</b> and/or through video conferencing or webcasting via ZOOM. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
19.3	NO FURTHER INSTRUCTIONS.
20	NO FURTHER INSTRUCTIONS.
21	NO FURTHER INSTRUCTIONS.

## Section IV. General Conditions of the Contract

*2 clare/spr*  
*CS - [signature]*



1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. **Performance Security**

**Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity** but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

3. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

4. **Warranty**

4.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

4.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

5. **Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## Section V. Special Conditions of the Contract

*Chapman*

*Z*

*Samuel*



# Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered at <b>NDCP, Camp General Emilio Aguinaldo, Quezon City</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <b>MS GLADYS M PUA</b>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> <li>1. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>2. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>4. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> <li>5. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> </ol> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<b>Intellectual Property Rights –</b>  The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	<b>Terms of Payment-</b>  <b>One Time payment on Complete Delivery:</b> <ul style="list-style-type: none"> <li>One hundred percent (100%) of the Total Contract Price shall be paid to the Supplier upon delivery, installation and acceptance of 100% of the Goods at the National Defense College of the Philippines upon submission of the required documents</li> </ul>
3	All goods to be delivered shall be subject for inspection by duly authorized representatives of the National Defense College of the Philippines and the end-user.
4	<b>Inspection and Tests –</b>  All goods to be delivered shall be subject to inspection by duly authorized representatives of the NDCCP and the end-user.  All equipment and materials must be branded (not clone) and brand new;
6	<b>Warranty</b>  Warranty period for the following: At least one (1)-year onsite warranty on parts and labor/ services (including after sales report)  The period for correction of defects in the warranty period is within seven (7) working days  Under warranty coverage: If the unit is unrepairable within 24 hours, a free service back-up unit (1:1) of the same or higher specification must be provided by the supplier until defective unit is considered repaired.

## Section VI. Schedule of Requirements

*J. J. J. J.*

*John J. J.*



# Schedule of Requirements

The delivery schedule expressed as weeks/months stipulated hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Desktop Computer Core i5	19 units	Php 2,560,000.00 (1 lot)	Within Ninety (90) calendar days upon receipt of Notice to Proceed  <b>Place of Delivery:</b>  National Defense College of the Philippines, Camp General Emilio Aguinaldo, Quezon City
2	Desktop Computer Core i7	1 unit		
3	A3 Full-color Publication Printer	1 unit		
4	4 in 1 Network Printer	1 unit		
5	PTZ Webcams with stand	5 units		
6	8 ports KVM	4 units		
7	Office 2022 perpetual license	20 units		

CONFORME:

\_\_\_\_\_  
Name of Company/Prospective Bidder

BY:

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

Date: \_\_\_\_\_

## Section VII. Technical Specifications

*Cheney Smith*  
*J*  
*Cheney Smith*

# Technical Specifications

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

ITEM No.	DESCRIPTION/QUANTITY	REMARKS (Comply or Not Comply)
1	Desktop Computer Core i5 (19 Units)	
2	Desktop Computer Core i7 (1 Unit)	
3	A3 Full-Color Publication Printer (1 Unit)	
4	4 in 1 Network Printer (1 Unit)	
5	PTZ Webcams with Stand (5 Units)	
6	8 Ports KVM (4 Units)	
7	Office 2022 Perpetual License (20 Units)	
<b>1. DESKTOP CORE i5 NOT CLONE (19 Units)</b>		
Form Factor <ul style="list-style-type: none"><li>• Small form</li></ul> Operating System <ul style="list-style-type: none"><li>• Windows 10 Pro</li></ul> Processor <ul style="list-style-type: none"><li>• Intel® Core™ i5-11400 Processor, 6Cores 12Threads, 12MB Cache, Base 2.60 GHz up to 4.40 GHz, 11th Gen</li></ul> Chipset <ul style="list-style-type: none"><li>• Intel® B560 Express Chipset Memory</li><li>• 8GB (1 x 8GB) DDR4, Up to 64GB of Dual-channel DDR4</li></ul> Storage <ul style="list-style-type: none"><li>• 256GB M.2 PCIe SSD</li></ul>		



<ul style="list-style-type: none"> <li>• 1 TB 3.5-inch 7200 RPM HDD</li> </ul>	
Graphics	
<ul style="list-style-type: none"> <li>• Intel UHD Graphics 630</li> </ul>	
Audio	
<ul style="list-style-type: none"> <li>• Integrated high-definition, 5.1-channel surround sound</li> </ul>	
Networking/LAN	
<ul style="list-style-type: none"> <li>• Gigabit Ethernet 10/100/1000</li> </ul>	
Wireless LAN	
<ul style="list-style-type: none"> <li>• 802.11ax/ac/a/b/g/n, Wi-Fi 6 and Bluetooth® 5.0</li> </ul>	
Power Supply	
<ul style="list-style-type: none"> <li>• 180W</li> </ul>	
Standard I/O Ports	
<ul style="list-style-type: none"> <li>• Front/Side I/O connectors <ul style="list-style-type: none"> <li>➢ Card reader: Yes</li> <li>➢ Audio jack(s): 2</li> <li>➢ USB 3.2 Gen1 Type A port(s): 2</li> <li>➢ USB 3.2 Gen2 Type A port(s): 2</li> </ul> </li> <li>• Rear I/O connectors <ul style="list-style-type: none"> <li>➢ D-Sub port(s): 1</li> <li>➢ HDMI port(s): 1</li> <li>➢ Display Port (DP) ports: 1</li> <li>➢ COM port(s): 1</li> <li>➢ LAN port(s): 1</li> <li>➢ PS/2 port(s): 2</li> <li>➢ Audio jack(s): 3</li> <li>➢ USB 2.0 Type A port(s): 4</li> </ul> </li> </ul>	
Expansion Slot(s)	
<ul style="list-style-type: none"> <li>• Number of PCIe x16 slot(s): 1</li> <li>• Number of PCIe x1 slot(s): 2</li> <li>• Number of PCI slot(s): 1</li> <li>• M.2 slot (for SSD): 1</li> <li>• M.2 slot (for WLAN): 1</li> </ul>	
Dimension	
<ul style="list-style-type: none"> <li>• 102 (W) x 305.08 (D) x 330 (H) mm (4.02 x 12.01 x 12.99 inches)</li> </ul>	
Keyboard & Mouse	
Warranty	
<ul style="list-style-type: none"> <li>• 3 Years Parts - 3 Years Labor Only</li> </ul>	
Monitor	
<ul style="list-style-type: none"> <li>• Display Size 19.5"</li> <li>• Brightness 200 nits</li> <li>• Panel Technology TN</li> <li>• Max Resolution 1366 x 768@60Hz</li> <li>• Response Time 5 mins</li> <li>• Contrast Ratio 100,000,000:1</li> <li>• Viewing Angle 170 (H), 160 (V)</li> <li>• Colors 16.7 Million</li> </ul>	

<ul style="list-style-type: none"> <li>• Input Signal VGA + HDMI</li> <li>• Power Input (Internal (100 – 204V)</li> <li>• Wall Mountable 100 x 100 mm</li> <li>• Video Cable x1 H. Cable</li> </ul>	
<b>2. DESKTOP CORE i7 (1 UNIT not clone)</b>	
<p>Form Factor</p> <ul style="list-style-type: none"> <li>• Small Form</li> </ul> <p>Operating System</p> <p>Windows 10 Pro</p> <p>Processor</p> <ul style="list-style-type: none"> <li>• Intel® Core™ i7-11700 Processor, 8Cores 16Threads, 16MB Cache, Base 2.50 GHz up to 4.90 GHz, 11th Gen</li> </ul> <p>Chipset</p> <ul style="list-style-type: none"> <li>• Intel® B560 Express Chipset</li> </ul> <p>Memory</p> <ul style="list-style-type: none"> <li>• 8GB (1 x 8GB) DDR4, Up to 64GB of Dual-channel DDR4</li> </ul> <p>Storage</p> <ul style="list-style-type: none"> <li>• 256GB M.2 PCIe SSD</li> <li>• 1 TB 3.5-inch 7200 RPM HDD</li> </ul> <p>Graphics</p> <p>Intel UHD Graphics 750</p> <p>Audio</p> <ul style="list-style-type: none"> <li>• Integrated high-definition, 5.1-channel surround sound</li> </ul> <p>Networking/LAN</p> <ul style="list-style-type: none"> <li>• Gigabit Ethernet 10/100/1000</li> </ul> <p>Power Supply</p> <ul style="list-style-type: none"> <li>• 180W</li> </ul> <p>Standard I/O Ports</p> <ul style="list-style-type: none"> <li>• Front/Side I/O connectors Card reader: Yes Audio jack(s): 2 USB 3.2 Gen1 Type A port(s): 2 USB 3.2 Gen2 Type A port(s): 2</li> <li>• Rear I/O connectors D-Sub port(s): 1 HDMI port(s): 1 Display Port (DP) ports: 1 COM port(s): 1 LAN port(s): 1 PS/2 port(s): 2 Audio jack(s): 3 USB 2.0 Type A port(s): 4</li> </ul> <p>Expansion Slot(s)</p> <ul style="list-style-type: none"> <li>• Number of PCIe x16 slot(s): 1</li> </ul>	

<ul style="list-style-type: none"> <li>• Number of PCIe x1 slot(s): 2</li> <li>• Number of PCI slot(s): 1</li> <li>• M.2 slot (for SSD): 1</li> <li>• M.2 slot (for WLAN): 1</li> </ul> <p>Dimension</p> <ul style="list-style-type: none"> <li>• 102 (W) x 305.08 (D) x 330 (H) mm (4.02 x 12.01 x 12.99 inches)</li> </ul> <p>Keyboard &amp; Mouse</p> <p>Warranty</p> <ul style="list-style-type: none"> <li>• 3 Years Parts - 3 Years Labor Only</li> </ul> <p>Monitor</p> <ul style="list-style-type: none"> <li>• Display Size 19.5"</li> <li>• Brightness 200 nits</li> <li>• Panel Technology TN</li> <li>• Max Resolution 1366 x 768@60Hz</li> <li>• Response Time 5 mins</li> <li>• Contrast Ratio 100,000,000:1</li> <li>• Viewing Angle 170 (H), 160 (V)</li> <li>• Colors 16.7 Million</li> <li>• Input Signal VGA + HDMI</li> <li>• Power Input (Internal (100 – 204V)</li> <li>• Wall Mountable 100 x 100 mm</li> <li>• Video Cable x1 H. Cable</li> </ul>	
<b>3. A3 FULL-COLOR PUBLICATION PRINTER (1 unit)</b>	
<p>BASIC SPECIFICATIONS/COPY FUNCTION</p> <p>Type</p> <ul style="list-style-type: none"> <li>• Desktop</li> </ul> <p>Memory Capacity</p> <ul style="list-style-type: none"> <li>• 1GB (Onboard)</li> </ul> <p>Colour Capacity</p> <ul style="list-style-type: none"> <li>• Full Color</li> </ul> <p>Scan Resolution</p> <ul style="list-style-type: none"> <li>• 600 x 600 dpi</li> </ul> <p>Printing Resolution</p> <ul style="list-style-type: none"> <li>• 1200 x 2400 (Text / Text-Photo /Photo)</li> </ul> <p>Warm-up Time</p> <ul style="list-style-type: none"> <li>• 44 seconds or less (23 degrees Celsius room temperature)</li> </ul> <p>Original Size</p> <ul style="list-style-type: none"> <li>• Maximum of A3, 11 x 17", 297 x 432 mm for both Sheet and Book</li> </ul> <p>Paper Size</p> <ul style="list-style-type: none"> <li>• Max: A3, 11 x 17" [297 x 432 mm when using Bypass Tray]</li> <li>• Min: A5 [89 x 98 mm when using Bypass Tray]</li> </ul>	



<ul style="list-style-type: none"> <li>• Image loss width: Lead edge 5.5 mm, Trail edge 5.5 mm, Right/Left edge 5.5 mm</li> </ul> <p>Paper Weight*1</p> <ul style="list-style-type: none"> <li>• Paper Tray 60 to 90 gsm</li> <li>• Bypass Tray 60 to 216 gsm</li> </ul> <p>First Copy Output Time</p> <ul style="list-style-type: none"> <li>• B/W: 8.6 sec. (A4 LEF / Monochrome priority mode)</li> <li>• Colour: 10.8 sec. (A4 LEF / Colour priority mode)</li> </ul> <p>Continuous Copy Speed</p> <ul style="list-style-type: none"> <li>• A4 LEF B/W: 20 sheets/minute, Colour: 20 sheets/minute</li> <li>• B5 LEF B/W: 12 sheets/minute, Colour: 12 sheets/minute</li> <li>• A4 / B5 B/W: 12 sheets/minute, Colour: 12 sheets/minute</li> <li>• B4 B/W: 12 sheets/minute, Colour: 12 sheets/minute</li> <li>• A3 B/W: 12 sheets/minute, Colour: 12 sheets/minute</li> </ul> <p>Paper Tray Capacity*3</p> <ul style="list-style-type: none"> <li>• Standard 250 sheets x 1-tray + Bypass Tray 100 sheets*4</li> <li>• Optional One Tray Module: 500 sheets</li> <li>• Max 850 sheets (Standard + One Tray Module)*4</li> </ul> <p>Warranty</p> <ul style="list-style-type: none"> <li>• 3 years warranty</li> </ul>	
<p><b>PRINT FUNCTIONS</b></p> <p>Type</p> <ul style="list-style-type: none"> <li>• Built-in type</li> </ul> <p>Continuous Print Speed*1</p> <ul style="list-style-type: none"> <li>• Same as the Basic Specifications / Copy Function</li> </ul> <p>Printing Resolution</p> <ul style="list-style-type: none"> <li>• Standard: 1200 x 2400 dpi, High Quality*2 : 1200 x 2400 dpi</li> </ul> <p>Page Description Language</p> <ul style="list-style-type: none"> <li>• PCL6</li> </ul> <p>Supported Operating System*3</p> <ul style="list-style-type: none"> <li>• Windows® 10 (32bit)</li> <li>• Windows® 10 (64bit)</li> <li>• Windows® 8.1 (32bit)</li> <li>• Windows® 8.1 (64bit)</li> <li>• Windows® 7 (32bit)</li> <li>• Windows® 7 (64bit)</li> <li>• Windows Server® 2016 (64bit)</li> <li>• Windows Server® 2012 R2 (64bit)</li> </ul>	

<ul style="list-style-type: none"> <li>• Windows Server® 2012 (64bit)</li> <li>• Windows Server® 2008 R2 (64bit)</li> <li>• Windows Server® 2008 (32bit)</li> <li>• Windows Server® 2008 (64bit)</li> <li>• macOS 10.13 High Sierra</li> <li>• macOS 10.12 Sierra</li> <li>• OS X 10.11 El Capitan</li> <li>• OS X 10.10 Yosemite OS</li> <li>• X 10.9 Mavericks</li> <li>• OS X 10.8 Mountain Lion</li> </ul> <p>Interface*4</p> <ul style="list-style-type: none"> <li>• Standard: Ethernet 1000BASE-T / 100BASE-TX / 10BASE-T, USB2.0</li> <li>• Optional: IEEE802.11 n / g / b (2.4 GHz)</li> </ul> <p>SCAN FUNCTION</p> <p>Type</p> <ul style="list-style-type: none"> <li>• Colour Scanner</li> </ul> <p>Scan Resolution</p> <ul style="list-style-type: none"> <li>• Scan to PC [TWAIN Driver] Monochrome binary/Grayscale: 600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi, 150 x 150 dpi Colour: 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi, 150 x 150 dpi [WIA (Windows® Image Acquisition) Driver, ICA (Image Capture Architecture) Driver] Monochrome binary/Grayscale/Colour: 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi, 150 x 150 dpi</li> </ul>	
<ul style="list-style-type: none"> <li>• Scan to Network / e-mail Monochrome binary/Grayscale: 600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi Colour: 400 x 400 dpi, 300 x 300 dpi, 200 x 200 dpi</li> </ul> <p>Scab Speed</p> <ul style="list-style-type: none"> <li>• Same as the "Scan Speed" for the Duplex Automatic Document Feeder</li> </ul> <p>Interface</p> <ul style="list-style-type: none"> <li>• Ethernet 1000BASE-T / 100BASE-TX / 10BASE-T, USB2.0</li> </ul> <p>DUPLEX AUTOMATIC DOCUMENT FEEDER</p> <p>Original Size / Paper Weight</p> <ul style="list-style-type: none"> <li>• Max: A3, 11 x 17", Min: A5*1 38 to 128 gsm (In Duplex: 50 to 128 gsm)</li> </ul> <p>Capacity*2</p> <ul style="list-style-type: none"> <li>• 110 sheets</li> </ul> <p>Scan Speed*3</p>	



<ul style="list-style-type: none"> <li>• Copy: B/W: 20 sheets/minute, Colour: 20 sheets/minute (A4 LEF Simplex)</li> <li>• Scan: B/W: 27 sheets/minute, Colour: 27 sheets/minute [Standard Document (A4), 200 dpi, to USB flash drive]</li> </ul> <p>ONE TRAY MODULE</p> <p>Paper Size</p> <ul style="list-style-type: none"> <li>• Max: A3, 11 x 17", Min: A5</li> </ul> <p>Paper Weight</p> <ul style="list-style-type: none"> <li>• 60 to 256 gsm</li> </ul> <p>Feeding Capacity / Number of Tray*</p> <ul style="list-style-type: none"> <li>• 500 sheets x 1-tray</li> </ul> <p>Dimensions</p> <ul style="list-style-type: none"> <li>• W 545 x D 586 x H 113 mm</li> </ul> <p>Weight</p> <ul style="list-style-type: none"> <li>• 11 kg</li> </ul>	
<p><b>4. 4 in 1 NETWORK PRINTER (1 Unit)</b></p>	
<p>Functions / Multitasking supported</p> <ul style="list-style-type: none"> <li>• Print, copy, scan, fax</li> </ul> <p>Print speed</p> <ul style="list-style-type: none"> <li>• Letter: Up to 20 ppm; Black (ISO): Up to 20 ppm; Color (ISO): Up to 10 ppm; First page out black: As fast as 13 sec; First Page Out Color: As fast as 16 sec; Black (draft): Up to 29 ppm; Color (draft): Up to 25 ppm; Print speed Black Duplex: Up to 10 ipm; Print speed Color Duplex: Up to 7 ipm</li> </ul> <p>Print resolution</p> <ul style="list-style-type: none"> <li>• Black (best): 1200 x 1200 rendered dpi; Color (best): Up to 4800 x 1200 optimized dpi on HP Advance Photo Paper 1200 x 1200 dpi input</li> </ul> <p>Print technology</p> <ul style="list-style-type: none"> <li>• Thermal Inkjet</li> </ul> <p>Print resolution technologies</p> <ul style="list-style-type: none"> <li>• Thermal Inkjet</li> </ul> <p>Print cartridges number</p> <ul style="list-style-type: none"> <li>• 4 (1 each black, cyan, magenta, yellow)</li> </ul> <p>Borderless printing</p> <ul style="list-style-type: none"> <li>• On photo paper only, up to 8.5 x 11 in (US letter), 210 x 297 mm (A4)</li> </ul> <p>Standard print languages</p> <ul style="list-style-type: none"> <li>• PCL3 GUI</li> </ul> <p>Printer smart software features</p> <ul style="list-style-type: none"> <li>• Orientation: Portrait/Landscape; Print on Both Sides: None/Flip on Long Edge/Flip on Short</li> </ul>	



<p>Edge; Page Order: Front to Back/Back to Front; Pages per Sheet: 1, 2, 4, 6, 9, 16; Quality Settings: Draft/Normal/Best; Printing Shortcuts; Print in Grayscale: Off/High Quality Grayscale/Black Ink Only; Pages per Sheet Layout: Right then Down/Down then Right/Left then Down/Down then Left; Print in Max DPI: No/Yes; Real Life Technologies: Off/On; Booklet: None/Booklet-Left Binding/Booklet-Right Binding; Pages to Print: Print All Pages/Print Odd Pages Only/Print Even Pages Only; Borderless Printing: Off/On; Page Borders: Off/On</p> <p>Scan type / Technology Flatbed</p> <ul style="list-style-type: none"> <li>• ADF Contact Image Sensor (CIS)</li> </ul> <p>Scan resolution Hardware:</p> <ul style="list-style-type: none"> <li>• Up to 1200 x 1200 dpi; Optical: Up to 1200 dpi</li> </ul> <p>Scan file format</p> <ul style="list-style-type: none"> <li>• JPG, BMP, TIFF, PDF, RTF, TXT, PNG</li> </ul> <p>Scan input modes</p> <ul style="list-style-type: none"> <li>• Front-panel scan, copy, EWS, Mobile apps</li> </ul>	
<p>Scan size maximum</p> <ul style="list-style-type: none"> <li>• ADF: 8.5 x 14 in; Flatbed: 8.5 x 11.7 in</li> </ul> <p>Scan speed</p> <ul style="list-style-type: none"> <li>• Up to 8 ppm (200 ppi, b&amp;w), up to 3.5 ppm (200 ppi, color)</li> </ul> <p>Bit depth / Grayscale levels</p> <ul style="list-style-type: none"> <li>• 24-bit/256</li> </ul> <p>Digital sending standard features</p> <ul style="list-style-type: none"> <li>• Scan to thumb drive/PC</li> </ul> <p>Copy speed</p> <ul style="list-style-type: none"> <li>• Black (ISO): Up to 13 ppm; Color (ISO): Up to 7 ppm; Black (draft): Up to 29 cpm; Color (draft): Up to 23 cpm</li> </ul> <p>Copy resolution</p> <ul style="list-style-type: none"> <li>• Black (text and graphics): Up to 600 dpi; Up to 600 dpi; Color (text and graphics): Up to 600 dpi</li> </ul> <p>Maximum number of copies</p> <ul style="list-style-type: none"> <li>• Up to 99 copies</li> </ul> <p>Copier settings</p> <ul style="list-style-type: none"> <li>• Number of Copies; Two-Sided; Lighter/Darker; ID Copy; Resize; Quality; Paper Size; Paper Type; Collate; Margin Shift; Crop; Copy Preview; Enhancements</li> </ul> <p>Copier Resize</p> <ul style="list-style-type: none"> <li>• 25 to 400%</li> </ul> <p>Fax resolution</p>	

<ul style="list-style-type: none"> <li>• Black (best): Up to 300 x 300 dpi; Color (best): 200 x 200 dpi; Black (standard): 203 x 98 dpi; Color (standard): 200 x 200 dpi</li> </ul>	
Standard connectivity	
<ul style="list-style-type: none"> <li>• 1 Ethernet; 1 Wireless 802.11a/b/g/n; 1 RJ-11 Fax</li> </ul>	
Network capabilities	
<ul style="list-style-type: none"> <li>• via built-in Ethernet; Wireless 802.11 a/b/g/n</li> </ul>	
Wireless capability	
<ul style="list-style-type: none"> <li>• built-in WiFi 802.11 a/b/g/n</li> </ul>	
Memory	
<ul style="list-style-type: none"> <li>• Standard: 256 MB; Maximum: 256 MB DDR3 SDRAM</li> </ul>	
Processor speed 1.2 GHz	
<ul style="list-style-type: none"> <li>• Duty cycle Monthly, letter Up to 20,000 pages</li> </ul>	
Recommended monthly page volume	
<ul style="list-style-type: none"> <li>• Up to 800 pages</li> </ul>	
Media weight supported	
<ul style="list-style-type: none"> <li>• 16 to 28 lb (plain paper); 60 to 75 lb (photo); 20 to 24 lb (envelope); 90 to 110 lb (card)</li> </ul>	
Media sizes supported	
<ul style="list-style-type: none"> <li>• Letter; Legal; Government Legal; Executive; Statement; 4 x 6 in; 5 x 7 in; 13 x 18 cm; 8 x 10 in; 10 x 15 cm; L; Photo 2L; Envelope( #10, Monarch, 5.5 bar); Card (4 x 6 in, 5 x 8 in)</li> </ul>	
Media Sizes Custom	
<ul style="list-style-type: none"> <li>• Tray 1: 3 x 5 to 8.5 x 14 in</li> </ul>	
Paper handling	
<ul style="list-style-type: none"> <li>• Input Capacities: Up to 225 sheets Standard; Up to 10 envelopes; Up to 60 sheets; Labels; Up to 225 sheets Legal</li> <li>• Output Capacities: Up to 60 sheets Standard; Up to 10 envelopes ; Up to 10 sheets; Labels; Up to 60 sheets Legal</li> <li>• Duplex Options: Automatic (standard)</li> <li>• Envelop feeder: NO</li> <li>• Standard paper tray: 1</li> <li>• Auto Document Feeder Capacity, 35 sheets</li> </ul>	
Warranty features	
<ul style="list-style-type: none"> <li>• One-year hardware warranty</li> </ul>	
Energy efficiency compliance	
<ul style="list-style-type: none"> <li>• ENERGY STAR® qualified; EPEAT® Silver</li> </ul>	
Control panel	
<ul style="list-style-type: none"> <li>• 2.7" (6.86 cm) touchscreen control panel with CGD (color graphic display); 3 buttons: (home, help, back)</li> </ul>	
Display description	
<ul style="list-style-type: none"> <li>• 2.7" (6.86 cm) Capacitive Touchscreen CGD</li> </ul>	
Compatible operating systems	



<ul style="list-style-type: none"> <li>Windows 10, 8.1, 8, 7, Windows Server 2008 R2 64-bit, Windows Server 2008 R2 64-bit (SP1), Windows Server 2012 64-bit, Windows Server 2012 R2 64-bit, Windows Server 2016</li> </ul> <p>Compatible network operating systems</p> <ul style="list-style-type: none"> <li>Windows 10, 8.1, 8, 7: 32-bit or 64-bit, 2 GB available hard disk space, Internet connection, Internet Explorer. OS X v10.11 El Capitan; macOS Sierra v10.12 (previously OS X); macOS High Sierra v10.13; 1.5 GB available space; Internet access Linux</li> </ul> <p>Minimum system requirements</p> <ul style="list-style-type: none"> <li>PC: Windows 10, 8.1, 8, 7: 1 GHz 32-bit (x86) or 64-bit (x64) processor, 2 GB available hard disk space, CD-ROM/DVD drive or Internet connection, USB port, Internet Explorer; Mac: OS X v10.11 El Capitan; macOS Sierra v10.12 (previously OS X); macOS High Sierra v10.13; macOS Mojave v10.14; 1.5 GB HD; Internet access</li> </ul> <p>Power</p> <p>Power</p> <ul style="list-style-type: none"> <li>Power supply type: Internal (Built-in) Universal Power Supply; Power requirements: Input voltage: 100 to 240 VAC (+/- 10%), 50/60 Hz Power consumption: Up to 21 watts (printing), 5.80 watts (ready), 1.00 watts (sleep), 0.08 watts (manual-off)</li> </ul> <p>Acoustics</p> <ul style="list-style-type: none"> <li>Acoustic power emissions: 6.8 B(A) (printing at 16 ppm); Acoustic pressure emissions: 62 dB(A) (printing at 17 ppm)</li> </ul> <p>Operating environment</p> <ul style="list-style-type: none"> <li>Operating temperature range: 41 to 104°F; recommended operating temperature: 59 to 90°F; Storage temperature range: -40 to 140°F; Operating humidity range: 20 to 80% RH; Recommended humidity operating range: 20 to 75% RH</li> </ul>	
<b>5. 8 ports KVM (4 Units)</b>	
<p>Standard Features</p> <p>Features</p> <ul style="list-style-type: none"> <li>On-Screen Display (OSD) – displays system-related information on the console monitor, such as selected server name, status, power-up test data and configuration menus.</li> </ul>	



- Remote Access upgrades - use the USB Remote Access Key (AF650A) to activate remote access capabilities, turning your analog switch into a digital switch.
- On-Board Web Interface (OBWI) – built in web server providing remote management of the KVM.
- Programmable Scanning – An evaluation of system performance can be made by sequentially scanning any or all of the computers in the system. Programmable scanning allows you to determine which computers to include as well as the duration of the connection.
- Power Discovery Services (PDS) – integrated support
- Location Discovery Services (LDS) – integrated support for Location Discovery services (LDS) when connected to the Rackmount KVM Console.
- Password Protection – For protection against unauthorized users, the switch box provides a password option for security purposes.
- Multiple Space Saving OU Installation Methods –  
Side Mount - Rails are provided for mounting the unit to the side of rack cabinets with side mounting capability.  
Rear Rack Mount - Console Switches may be mounted behind rack mounted keyboard and monitor with slide rails provided with the switch.
- Support for variety of server connections with Interface Adapters  
PS/2  
USB  
VT 100 serial console support  
BladeSystems support via front diagnostics connector

#### Multi-user console switches

The multi-user KVM console switch has two user ports for multiple user consoles, and multiple system ports as well (many-to-many).

The multi-user console offer expanded flexibility, such as the following scenarios:

- Simultaneous control of servers in both the data center and in other remote locations.
- If there are multiple network administrators, a multiple console switch allows each of them to

<p>access all of the servers in their data center to diagnose problems, all from separate locations.</p> <p>Technical Specifications</p> <p>Server Console Port Analog Switches</p> <p>Dimensions</p> <ul style="list-style-type: none"> <li>• Height 1.72 in (4.36 cm)</li> <li>• Width 17 in (43.8 cm)</li> <li>• Depth 6 ½ in (16.51 cm)</li> <li>• Weight 4.6 lb (2.04 kg)</li> </ul> <p>Power Requirements</p> <ul style="list-style-type: none"> <li>• Rated Voltage 100 to 240V AC</li> <li>• Rated Frequency 50 to 60 Hz</li> <li>• Rated Input Current 0.5A</li> <li>• Output Power 20W (max)</li> <li>• Inrush Current 60A max @ 120 VAC cold start</li> <li>• Heat 79 BTU/hr (max)</li> </ul> <p>Temperature</p> <ul style="list-style-type: none"> <li>• Operating 32° to 122° F (0° to 50° C)</li> <li>• Transit -22° to 140° F (-30° to 60° C)</li> <li>• Storage -4° to 140° F (-20° to 60° C)</li> </ul> <p>Relative Humidity (non-condensing)</p> <ul style="list-style-type: none"> <li>• Operating 20% to 80%</li> </ul> <p>Non-operating</p> <ul style="list-style-type: none"> <li>• 5% to 95%</li> </ul> <p>Video Modes Supported</p> <ul style="list-style-type: none"> <li>• VGA, SVGA, XGA</li> </ul> <p>Video Resolution Restrictions</p> <p>1280 x 1024, 1024 x 768, 800 x 600</p> <p>3 years Warranty</p>	
6ft Qty 8 KVM CAT5 Cable (10 units)	
KVM Console USB 8-pack Adapter (10 units)	
LCD 8500 1U Console Intl Kit (5 units) Included (Installation)	
<b>6. PTZ WEBCAM with stand (5 Units)</b>	
<p>FEATURES</p> <ul style="list-style-type: none"> <li>• Premium HD PTZ video camera for professional video collaboration</li> <li>• HD 1080p video quality at 30 frames per second</li> <li>• H.264 UVC 1.5 with Scalable Video Coding (SVC)</li> <li>• 90° field of view with mechanical 260° pan and 130° tilt</li> <li>• 10x lossless full HD zoom</li> <li>• Autofocus</li> <li>• Premium camera lens</li> <li>• Far-end camera control</li> </ul>	

- Far-end camera control
- Remote control
- Multiple mounting options
- Plug-and-play USB connectivity
- Works with most video conferencing applications (Zoom, Cisco Webex, MS Team Google Meet)
- Kensington security slot
- 3 camera presets
- Camera settings app
- Full-size webcam tripod (can support with this webcam)

#### PRODUCT DIMENSIONS + WEIGHT

- Camera  
131 x 130 x 146 mm  
5.16 x 5.12 x 5.75"  
580 g /20.46 oz
- Remote  
50 x 120 x 10 mm  
1.97 x 4.72 x 0.39"  
48 g / 1.69 oz

#### SYSTEM REQUIREMENTS

- Windows® 7, Windows 8.1 or Windows 10
- Mac OS X® 10.10 or higher

#### WARRANTY

- 2 years warranty

#### 7. OFFICE 2022 Perpetual License (20 Units)

#### CONFORME:

\_\_\_\_\_  
Name of Company/Prospective Bidder

BY: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

Date: \_\_\_\_\_



## Section VIII. Checklist of Technical and Financial Documents

*I have reviewed*

*Am. S.*

# Checklist of Technical and Financial Documents

## 1. TECHNICAL COMPONENT ENVELOPE

### Class "A" Documents

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
Or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
And
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
And
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- ☐ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
or  
Original copy of Notarized Bid Securing Declaration; and
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS);  
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- ☐ (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding

calendar year which should not be earlier than two (2) years from the date of bid submission; and

- ⑦ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### ***Class "B" Documents***

- ⑦ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
or  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

### **Other documentary requirements under RA No. 9184 (as applicable)**

- ⑦ (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.  
⑦ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## **2. FINANCIAL COMPONENT ENVELOPE**

- ⑦ (a) Original of duly signed and accomplished Financial Bid Form; and  
⑦ (b) Original of duly signed and accomplished Price Schedule(s).



## Section IX. Bidding Forms

*J. Lauren Agnew*

*John E. Agnew*

**Bid Form for the Procurement of Goods**  
*[shall be submitted with the Bid]*

**BID FORM**

Date : \_\_\_\_\_

Project Identification No.: **NDCP-ITB-001-22**

To: **National Defense College of the Philippines**  
 Camp General Emilio Aguinaldo  
 Quezon City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None") ]		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



## Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

### BID SECURING DECLARATION Project Identification No.: NDCP-ITB-001-22

To: **National Defense College of the Philippines**  
Camp General Emilio Aguinaldo, Quezon City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month]  
[year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another Blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:


- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.



IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

A handwritten signature in black ink, appearing to be a stylized 'V' or 'W' shape with a long, flowing tail.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

A handwritten signature in blue ink, appearing to be a stylized 'S' or 'Z' shape with a long, flowing tail.A handwritten signature in black ink, appearing to be a stylized 'S' or 'Z' shape with a long, flowing tail.

*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

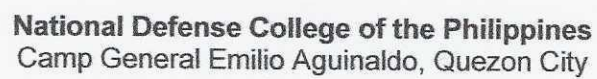
[illegible]

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of:



**Bidding Documents for the  
Procurement of ICT Equipment for National Defense College of the Philippines  
(NDCP)**

~~Walter~~ Seeger  
J. Seabergers